
SUMMARY OF CABINET/CABINET MEMBER DECISIONS

WEEK COMMENCING 10 December 2018

**CALL IN FOR THESE DECISIONS ENDS
9.00 A.M. ON FRIDAY 21 December 2018**

14 December 2018

Public Business

- Denotes items that have been referred to Audit and Procurement Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- * Denotes other items that have been referred to, or considered by, the Scrutiny Co- ordination Committee or a specific Scrutiny Board.
- Split recommendations. Please see note at foot of item for details of the recommendations that are not subject to call-in.

Note: The Limitations on Call-in are set out at the end of this sheet.

Cabinet Member for Housing and Communities

Monday 10th December 2018

Report 4 Draft Hot Food Takeaway Supplementary Planning Document

Recommendations:

The Cabinet Member is requested to:

1. Note the consultation statement included at appendix 2.
2. Approve a final round of consultation on the draft Hot Food Takeaway Supplementary Planning Document. The consultation is proposed to run for 6 weeks between Monday 7 January 2019 and Monday 18 February 2019.

The above recommendations were approved

Report 5 Air Quality Supplementary Planning Document – Revised Draft.

Recommendations:

The Cabinet Member is requested to:

1. Note the consultation statement included at appendix 1.
2. Approve a final round of consultation on the Air Quality SPD. The consultation is proposed to run for 6 weeks between Monday 7 January 2019 and Monday 18 February 2019.

The above recommendations were approved

Report 6 DRAFT Trees & Development Guidelines for Coventry: Supplementary Planning Document

Recommendations:

The Cabinet Member is requested to:

1. Note the consultation statement included at appendix 2.
2. Approve a final round of public participation on the Trees & Development Guidelines SPD. The consultation is proposed to run for 6 weeks between Monday 7 January 2019 and Monday 18 February 2019.

The above recommendations were approved

Report 7 Outstanding Issues

Recommendations:

1. The Cabinet Member for Housing and Communities is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

The above recommendations were approved

Cabinet Member for City Services Tuesday 11th December 2018

Report 4 Petitions (6 in number) – Request for Traffic Calming Features in Longfellow Road and Safer Crossing Points for Pedestrians

Recommendations:

The Cabinet Member is recommended to:

1. Note the petitioners requests;
2. Approve the implementation of a traffic safety scheme on Longfellow Road in 2018/2019 subject to public consultation.
3. Endorse that Longfellow Road continues to be monitored as part of the annual collision review.

The above amended recommendations were approved

Cabinet Member for Strategic Finance and Resources 13th December 2018

Report 4 Policy Contingency Funding Requests – Winter Night Shelter & Cyrenians Christmas Day Dinner

Recommendations:

The Cabinet Member is requested to:

1. Approve, retrospectively, a decision to provide one-off grant funding of £5,000 to support the Hope Coventry charity's Winter Night Shelter project.
2. Approve, retrospectively, a decision to provide one-off grant funding of £2,500 to support the Coventry Cyrenians Christmas day dinner project.

The above recommendations were approved.

**Report 5 Policy Contingency Funding Requests – Coventry Cathedral
Donation in Memorial to late Councillor Alison Gingell**

Recommendations:

The Cabinet Member is requested to:

1. Approve retrospectively a one-off donation of £2,500 to Coventry Cathedral

The above recommendation was approved

Report 6 Community Support Grant Expenditure

Recommendations:

The Cabinet Member is requested to:

1. Approve additional funding of **up to** £153,000.

The above recommendation was amended as highlighted in bold and approved together with the following additional recommendation:

2. Requests officers to exercise discretion in genuine emergencies when giving money to buy food. Vouchers to be issued in all other instances.

**Report 7 Agency Workers – Performance Management Report Q2:
1 July to 30 September 2018**

Recommendations:

The Cabinet Member is requested to note:

1. The agency / interim spend for Q2.
2. The work done on providing in-house solutions as an alternative to agency and interim workers.

The above recommendations were approved

Report 8

Sickness Absence to Year Ending 30th September 2018

Recommendations:

The Cabinet Member is asked to:

1. Receive this report providing sickness absence data for the year ending 30th September 2018 and endorse the actions taken to monitor and manage sickness.
2. Note the need to review our sickness and absence policies and procedures and invest in sickness absence management training in order to deliver a sustained reduction of absence levels.

The above recommendations were approved together with the additional following recommendation:

3. A briefing note be submitted to the Cabinet Member before the next meeting on areas that can be explored to make changes

Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. It falls within paragraph 18 of the Scrutiny rules (Part 3E of the Constitution) – ie. it relates to:-
 - (i) a matter which is to be determined by the Council.
 - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
 - (iii) a decision made by an employee exercising delegated authority.
 - (iv) decisions of the Licensing and Regulatory Committee.
 - (v) decisions of the Planning Committee.
 - (vi) decisions of the Appeals and Appointments Panels.
 - (vii) decisions of the Audit and Procurement Committee.
 - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.